# **Meeting Minutes #2**

**PROJECT NAME: POGO GAKKŌ**

**PROJECT STAKEHOLDER: Steve Bulgin**

**DATE: Wednesday, February 6, 2019**

**PARTICIPANTS: Steve Bulgin**

**Patrick Cowan**

**Patrick Gingras**

**Andrew Godfroy**

**Windjy Jean**

**Sarah Liu**

# Meeting Objective

* Get a Sign-off on the Project Creative Brief
* Discuss Technical Recommendations
* Gather input on User Profile and Raid Mockup Images

# Meeting Results

* client was satisfied with creative brief, technical recommendations, and mockup images
* client signed off on project creative brief and was content to let the project group begin development using the proposed technologies (as outlined in the technical recommendations)
* client did not have any suggestions regarding mockups
* possibly send more frequent updates, when appropriate